



TO: Airport Advisory Commission Members
FROM: Aaron Gavin, Interim Director of Public Works
DATE: September 20, 2023
SUBJECT: MINUTES - Airport Advisory Commission Meeting on August 17, 2023

Call to Order:

Roll Call:

Present

x _____ Aaron Repp (Chairperson)
_____ David Christensen
x _____ David Carlton
x _____ Phillip Wolford (FBO Rep)
x _____ Ken Springer (KCAP Rep)

x _____ Council Liaison Bradley Hix

Ex-Officio

x _____ Don Miles (Park Superintendent)
x _____ Aaron Gavin (Interim Public Works Director)

Public Members in Attendance:

Bill Hurley, airport user
Harrel Timmons, airport user
Jeff Olson, Airport Engineer from
Hanson Professional Services

Absent

Minutes Approval: Minutes of the 7/13/2023 meeting were reviewed and motioned to approve by (Springer/Wolford). Motion approved by unanimous consent.

Citizen Comments:

Bill Hurley expressed thanks for the repair to the lights. Harrel Timmons thanked the grounds crew for the mowing and maintenance being done.

Updates and Reports:

- Phillip Wolford stated that things were on track for the Stearman Fly-In and that a work day was planned for August 26th. Phillips stated that 38 airplanes had been pre-registered and they were expecting a good turnout. Phillip also stated that the Orpheum Theatre would be hosting flight-themed movie screenings in September. Harrel Timmons stated that they were working to get the State Fire Marshal to approve the elevator in the new Stearman building. Recommendations were given by Commission members on expediting that process.
- Aaron Gavin provided an update on the Taxiway B Resurfacing project. He stated that the final pavement markings would be going down at the end of August and all work should be complete prior to the Stearman Fly-in.
- Jeff Olson was present at the meeting to provide an update on Airport Capital Projects. Projects discussed included the Fuel Farm facility, the rehabilitation of the entrance road and parking lot, the rehabilitation of the north portion of the apron and realignment of the taxiway connector, and the Airport Layout Plan update. It was agreed that kick-off meetings would be scheduled with IDOT for the

parking lot project, the apron and taxiway work, and the Airport Layout Plan.

New Business:

General Discussion of other Airport Related Topics:

- Phillip Wolford discussed marking off the area in front of OSF's temporary fuel trailer so that it does not get blocked, especially at night. Jeff Olson suggested low-profile barricades. Paint markings on the ground were discussed, but it was decided that since the location was temporary, this would not be good option.
- Aaron Repp asked about the plan for the City Council tour. The plan for the tour was discussed.

Adjournment:

The meeting adjourned at 4:09 pm on a motion by Springer/Wolford that passed unanimously.

